

PRIVACY STATEMENT
EU General Data Protection Regulation (GDPR)
Articles 13 and 14

Information on the processing of personal data in Turku University of Applied Sciences' *Improving Digital Skills of Oncology professionals – impact and feasibility evaluation of DigiCanTrain Programme* research study

FOR PARTICIPANTS

You are participating in a research project of Turku University of Applied Sciences. This privacy statement describes how your personal data will be processed in connection with the project.

Participation in the research is voluntary. You will not be subject to any negative consequences if you do not participate in the project, or if you discontinue your participation in it. More information on your rights can be found at the end of this statement.

1. Data controller

Turun ammattikorkeakoulu Oy

Address: Joukahaisenkatu 3, FI-20520 Turku.

Contact person in matters related to the project:

Name: Virpi Sulosaari

Address: Turku UAS, Joukaisenkatu 3, 20520 Turku

Telephone number: +358 449074569

Email: virpi.sulosaari@turkuamk.fi

2. Description of the research project and purpose of the processing of personal data

This study is a part of development and evaluation of DigiCanTrain project. The DigiCanTrain project aims on up-skilling and re-skilling the health care workforce in the cancer care setting

and support through education the development of effective, person-centred health care, digital cancer care services and the use of contemporary digital interventions by the Health Care Professional (HCPs). In the DigiCanTrain project research activities consists of three sub studies. Purposes of these studies is to produce information on access to continuing education, evaluate participants digital skills before and after the programme and feedback on the programme delivery as part of the DigiCanTrain programme evaluation.

You are approached to participate in sub-study

- Cross-sectional Survey study (Continuing education on digital skills) to describe current opportunities on continuing education of digital skills of HCPs working in oncology setting (study I)
- Pre- post survey study (Digital skills) to evaluate the impact of DigiCanTrain programme on digital skills of programme participants (study II), or
- Feasibility survey study (Evaluation of programme) to evaluate DigiCanTrain programme feasibility (study III).

Informed consent from the participants will be asked to use collected data in the research.

3. Parties to collaborative research and division of responsibilities

Turku University of Applied Sciences carries out the research in collaboration with DigiCanTrain network researchers. In the network there is partners from Finland (University of Turku and Finnish Institute for Health and Welfare), Ireland (University of Galway) and Spain (Catalan Institute of Oncology and Universitat Oberta de Catalunya). Turku University of Applied Sciences is responsible of conduction of surveys and data management and researchers of DigiCanTrain network is responsible of publishing the results.

4. Lead Researcher or the group responsible for the project

Name: Virpi Sulosaari

Address: Turku UAS, Joukahaisenkatu 3, 20520 Turku, Finland

Telephone number: +358 449074569

Email: virpi.sulosaari(at)turkuamk.fi

5. Contact details of the Data Protection Officer

If you have any questions or demands concerning the processing of personal data, please contact Turku University of Applied Sciences' Data Protection Officer:

<http://www.turkuamk.fi/fi/tietosuoja/>

Email: tietosuoja@turkuamk.fi

6. Parties carrying out the project

During the project, the following parties will process personal data: Only research PI, Virpi Sulosaari will process personal data.

7. Name, type and duration of the study

Name of the study: Improving Digital Skills of Oncology professionals – impact and feasibility evaluation of DigiCanTrain Programme

One-off

Follow-up

Duration of the processing of personal data: 6 months

8. Legal basis for the processing of personal data

Personal data is processed on the following basis in accordance with Article 6(1) of the GDPR:

Consent of the participant (Regulation EU 2016/679, Article 6(1)(a))

9. Types of personal data included in the research material

Background information of the participants to be collected are: study I) profession and country of the survey responder, study II) gender and age, country in which the participant is working, professional background (health care profession, degree, experience in health care and experience in oncology in years, previous digital skills education) and study III) gender and age,

country in which the participant is working, professional background (health care profession, degree, experience in health care and experience in oncology in years, previous digital skills education).

The background questions are used as descriptive data of the target population. Additionally, in study II the background questions are also used to evaluate the impact (potential change) after the programme, thus participants need to be identified. E-mail address is asked for that purpose in the pre-and post-survey. The e-mail address will be turned into ID-codes prior analysis.

10. Sensitive personal data

The research project does not include the processing of sensitive personal data.

11. Sources of personal data

The data to be stored will be obtained directly from the data subjects.

12. Transfer or disclosure of data outside the research group

Personal data is not transferred outside the research group.

13. Transfer or disclosure of data outside the EU or the European Economic Area

Personal data will not be transferred outside the EU or the EEA.

14. Automated decision making

The project does not involve automated decision making.

15. Principles of personal data protection

All personal data is kept confidential.

Protection of physical material such as paper copies:

Information to be processed in the information systems:

username password use logs access control

other, please specify:

Processing of non-anonymised data:

Data will be anonymised in the analysis stage

Non-anonymised data will be analysed, because

16. Processing of personal data after the research project

Research material containing personal data is erased

Research material containing personal data will be archived:

as anonymised without anonymisation

Archiving method and duration:

17. Your rights as a data subject and derogations to your rights

The contact person for matters related to the rights of the data subjects is the person specified in section 1 of this statement.

Withdrawal of consent (Art. 7 of the GDPR)

You have the right to withdraw your consent if the processing of personal data is based on consent. Withdrawing consent has no effect on the legality of any processing that occurred before the withdrawal.

Right of access (Art. 15 of the GDPR)

You have the right to be informed whether your personal data is being processed, and what personal data is processed in the project. You can also request a copy of your processed personal data.

Right to rectification (Art. 16 of the GDPR)

If there are inaccuracies or errors in the processing of your personal data, you have the right to request its rectification or completion.

Right to erasure (Art. 17 of the GDPR)

You have the right to request that your personal data be erased in the following cases:

- a) the personal data is no longer necessary in relation to the purposes for which it was collected or otherwise processed;
- b) you withdraw the consent on which the processing was based, and there is no other legal basis for the processing;
- c) you object to the processing (see the description of the right to object below), and there are no overriding legitimate grounds for the processing;
- d) the personal data has been unlawfully processed; or
- e) the personal data has to be erased for compliance with a legal obligation in the European Union or member state law to which the controller is subject;

However, the right to erasure cannot be exercised if the erasure of data renders impossible or seriously impairs the achievement of the objectives of that processing.

Right to restriction of processing (Art. 18 of the GDPR)

You have the right to restrict the processing of your personal data in any of the following circumstances:

- a) you contest the accuracy of the personal data, in which case the processing is restricted for a period enabling Turku UAS to verify the accuracy of the personal data;
- b) the processing is unlawful, and you oppose the erasure of the personal data and request the restriction of its use instead;
- c) Turku UAS no longer needs the personal data for the purposes of the processing, but you require the data for the establishment, exercise or defence of a legal claim;
- d) you have objected to the processing of the personal data (see below for more details) pending the verification of whether the legitimate grounds of the controller override those of the data subject.

Right to data portability (Art. 20 of the GDPR)

You have the right to receive the personal data concerning you that you have provided to Turku UAS in a structured, commonly used and machine-readable format, and the right to transmit the data to another controller without hindrance from Turku UAS, where the processing is based on consent or a contract, and carried out by automated means.

When exercising your right to transfer data from one system to another, you have the right to have your personal data transferred directly from one controller to another if technically possible.

Right to object (Art. 21 of the GDPR)

You have the right to object to the processing of your personal data if the processing is based on the public interest or a legitimate interest. In this case, Turku UAS will not be able to process your personal data unless it can demonstrate that there are compelling legitimate grounds for the processing which override your interests, rights and freedoms as the data subject, or for the establishment, exercise or defence of legal claims. Turku University of Applied Sciences may also continue to process your personal data if the processing is necessary for the performance of a task carried out for reasons of public interest.

Derogation from the rights

In certain individual cases, the rights described in this section may be derogated from on the grounds provided for in the General Data Protection Regulation and the Finnish Data Protection Act to the extent that the rights render impossible or seriously impair the achievement of a scientific or historical research purpose, or a statistical purpose. The need to derogate from the rights is always assessed on a case-by-case basis, and the data subject is always informed.

Right of appeal

You have the right to file a complaint with the Office of the Data Protection Ombudsman in the event of a suspected breach of the applicable data protection legislation in the processing of your personal data.

Contact details:

Office of the Data Protection Ombudsman

Street address: Lintulahdenkuja 4, FI-00530 Helsinki

Postal address: P.O. Box 800, FI-00521 Helsinki

Switchboard: +358 29 566 6700

Fax: +358 29 566 6735

Email: tietosuoja(at)om.fi